

**HERITAGE COMMISSION
Meeting Minutes
September 4, 2014**

The Heritage Commission held its regular monthly meeting in the City Council Chambers, City Hall Annex, 37 Green Street, Concord, New Hampshire, on Thursday, September 4, 2014, at 4:30 p.m.

1. Call to Order and Seating of Alternates:

The Chair called the meeting to order at 4:30 p.m.

Present at the meeting were Chair Phil Donovan, and Members Richard Jaques, Robert Johnson and Fred Richards. City Planner Nancy Larson and Administrative Specialist Patricia Murray were also present.

2. Approval of Minutes of the August 7, 2014 meeting:

The Commission considered the minutes of the August 7, 2014 Heritage Commission Meeting.

Mr. Jaques moved to approve the August 7, 2014 minutes as written. Mr. Richards seconded the motion and the motion passed unanimously.

3. New Business

- a. **Application by Concordia Lutheran Church, for property located at 211-215 North Main Street, requesting a Certificate of Approval in the Historic (HI) District, for the removal of clapboards on all elevations of the annex barn building (213 North Main Street) and the placement of new vinyl siding on said building. The new siding will be barn red in color and windows will be encased in white vinyl. (Continued from July 10, 2014)**

The Chair opened the public hearing. Chair Donovan stated that Concordia Lutheran Church had requested a postponement until the October 2, 2014 Heritage Commission meeting. There being no comment from the public. The Chair closed the public hearing.

Mr. Jaques moved to continue the public hearing for the application by Concordia Lutheran Church for property located at 211-215 North Main Street, requesting a Certificate of Approval in the Historic (HI) District, for the removal of clapboards on all elevations of the annex barn building (213 North Main Street) and the placement of new vinyl siding on said building until the October 2, 2014 Heritage Commission Meeting which will be held at 4:30pm in City Council Chambers, 37 Green St, Concord, NH. Mr. Johnson seconded the motion. The motion passed unanimously.

4. Regular business

a. **Demolition Review – Committee Report**

- 198 Loudon Road (Sugar River Bank) – Mr. Richards stated that has photos of this property and will e-mail them to the committee members.
- 12 and 14 Old Loudon Road – Mr. Richards stated he will request access to the inside of the building for photographing.

b. **Heritage Sign Program**

No update.

c. Update on Demolition Permit funding

No update.

d. Report by Member Richards in regards to NH Division of Historical Resources study of demolition review.

Mr. Richards will present the report when a full Commission is present.

5. Informational Items

a. Status of the Gasholder building roof repairs.

Chair Donovan received correspondence from John Shore who advised that construction work will commence September 15th or 16th. The delay was due to engineering problems and obtaining permission for crane access.

b. Planning Staff update.

Ms. Larson informed the Commission that Becky Hebert has resigned from her position with the City effective September 12th. The Commission expressed their gratitude for Ms. Hebert's dedication and support and stated she will be missed.

Ms. Larson informed the Commission that 25 applications have been received for the open Assistant City Planner position.

6. Any other business to come before the Commission

There being no further business to come before the Commission, Mr. Jaques moved to adjourn the meeting. Mr. Richards seconded the motion and the motion passed unanimously.

Chair Donovan adjourned the meeting at 4:56 pm.

Respectfully Submitted,

Nancy Larson
City Planner